



WCI ANNUAL WORKPLAN JULY 2024/JUNE 2025

The Wildlife Conservation Initiative (WCI) Management prepared the Annual Workplan for the financial year 2024/2025 as detailed in the Table 1 below.

Table 1: Targets and milestones for the workplan for the year 2024/2025

Target	Milestone	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Responsible
Women and youth participating in research activities increased from 0 to 2 by June 2025	Identify potential women and youth when vacancies arise													
	Interview and engage suitable candidates when funds become available													
Two meetings of the Board Conducted by June 2025	Constitute board members and engage													
	Two board meetings are held yearly													
Six Management meetings conducted by June 2025	Constitute WCI management and engage													
	One management meeting is held monthly													
Two wildlife research project/program develop and implemented by June 2025	Gaps in knowledge identified													
	Four (4) proposals developed and submitted for funding considerations per year													

Target	Milestone	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Responsible
	Funded research projects Implemented													
One Wildlife disease monitoring, investigations and control conducted by June 2025	Fundraise for disease monitoring, investigation and control in areas of interest													
	Undertake monitoring, investigation and control in the areas of interest													
One paper published in peer-reviewed journals by June 2025	One manuscript submitted to various journals/ publishers													
One paper presented at scientific conferences by June 2025	One scientific paper presented at scientific conferences													
	One manuscript submitted to conference proceedings													
Establish one collaboration with local and international institutions or organizations established by June 2025	Identify potential candidates and engage													
	Develop and operationalize MoUs													
	Develop collaborative activities and implement													
One PPPs established by June 2025	Potential private partners identified													
	MoUs with potential private partners signed													
	Potential private partners engaged													

Target	Milestone	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Responsible
Compliance with finance and budget Acts attained 100% by June 2025	Develop relevant manual and operationalize													
	Response to auditors' queries prepared													
	Four quarterly and annual financial reports prepared													
Organization plans and budgets are prepared and monitored annually by June 2025	Directorate and organ engaged													
	Organization annual plans and budgets prepared													
	One inventory of physical resources carried out													
The number of staff increased from 4 to 6 by June 2025	Needs assessment conducted													
	Two (2) staff recruited													
A total of two staff assessed annually by June 2025	Performance of 2 staff assessed													
A total of two staff provided with the required skills by June 2025	Training needs assessment conducted													
	Required skills to 2 staff provided													
Staff statutory requirements maintained at 100 percent by June 2025	Entitled staff identified													
	Statutory requirements provided													
Organization visibility enhanced by June 2025	Prepare and operationalize the organization's website													

Target	Milestone	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Responsible
	Prepare and operationalize the organization's social media platforms (Instagram, Facebook, Twitter, Email addresses, etc.)													